



**MINUTES OF THE REGULAR BOARD OF ALDERMEN MEETING  
OF MONDAY, JULY 3, 2006**

1. CALL TO ORDER

Mayor Wilson called the Regular Meeting of the Board of Aldermen to order at 7:30 p.m.

Following the Pledge of Allegiance, President of the Board Marilyn Ottenad gave the invocation.

2. ROLL CALL AND STATEMENT OF QUORUM

Roll call showed those present were Alderman Clement, Alderman Tullock, Alderman Ottenad, Alderman Wandishin, Alderman Diehl, Mayor Wilson and Attorney Gunn. Alderman Steinbrenner was absent. A quorum was present.

3. APPROVAL OF THE MINUTES

a. Minutes of the June 19, 2006 Regular Board of Aldermen meeting

Alderman Clement made the motion to approve the Minutes of the Regular Board of Aldermen meeting of Monday, June 19, 2006. The motion was seconded by Alderman Ottenad and carried unanimously.

4. ESTABLISHMENT OF ORDER OF ITEMS ON THE AGENDA

Mayor Wilson reassigned item 9(d) to Alderman Tullock, as well as item 10(b). Alderman Clement made the motion to approve the agenda as amended. The motion was seconded by Alderman Ottenad and carried unanimously.

5. CONSIDERATION OF PETITIONS AND COMMENTS FROM THE PUBLIC

a. Presentation of Proclamation to Bob Strothkamp honoring Strothkamp Decorating Center's 50<sup>th</sup> Anniversary

Mayor Wilson presented a proclamation to Bob Strothkamp in honor of the 50<sup>th</sup> anniversary of Strothkamp Decorating Center.

Mr. Bob Strothkamp expressed his thanks, and stated that Manchester is a great City with great heritage and they have loved every minute of it. He said it looks like the City is on the way of doing some important things, especially the new shopping center, and he hopes that goes through. He said Manchester needs it; the City needs to keep growing, and he hopes they are around for a few more years.

b. American Legion Post 208 request for a three-day license to sell 3.2 beer at the Manchester Homecoming

Alderman Ottenad made the motion to approve the American Legion Post 208 request to sell beer at the Homecoming. The motion was seconded by Alderman Clement and carried unanimously.

c. Comments from the Public

Mr. Fred Mayer, 924 Courtland Place, said he was at the meeting to praise Mr. Bob Ruck of the Public Works Department for his assistance with a problem with drainage in front of their home. He said the Water Company insisted it was natural water drainage, and they still think there is a leak from someone else's property above them, and Mr. Ruck was kind enough to look into it and solve the problem; he expressed his appreciation.

6. REPORTS FROM THE MAYOR

a. Mayoral Report

Mayor Wilson stated he had met with City Clerk Ruth Baker and staff to talk about the *Courier* newsletter and its content and format. He said there was discussion about changing the format slightly to address issues in the business community. He advised that Ms. Baker had done a lot of work in that regard, and that Janie Ziegler has been trained to use the QuarkXpress software in preparation for the layout of the *Courier*. He said they are working on the project. They are getting input on terms of layout, and also Ms. Baker is looking into the cost issues with regard to the *Courier*, and it is believed the costs are within budget for this year, and since Ms. Ziegler will be doing the layout, there will be a cost savings because the printer won't be doing the layout.

Mayor Wilson advised that he had been involved in the interviews for the Finance Director Position, and that the individual selected was in attendance at this Board meeting.

Mayor Wilson met with Mr. Pat Kelly of Twin Oaks to discuss issues of common interest to both cities. He said they discussed the possibility of working together with a piece of land south of

Fussner Park. He said it is MoDOT property and it is landlocked; they discussed converting it into a park.

On Thursday, Mayor Wilson attended the staff meeting.

Mayor Wilson advised that he also had multiple meetings the previous week with a number of parties regarding the south side of Manchester Road, as well as with Mr. Huff and Karen Yeomans of MoDOT. He advised that he went to a joint meeting on Friday, and the two parties are working together well and cooperating on the issue of the signal.

Mayor Wilson reminded the Board that there would be a Work Session on Saturday.

Mayor Wilson invited everyone to attend the concert and fireworks the next day.

7. REPORTS FROM THE CITY ADMINISTRATOR

a. List of Paid Bills (Warrant dates of June 15, 2006 – June 30, 2006)

There were no questions.

b. Closing of Old Meramec Station Road Bridge

City Administrator Ed Blattner advised that on July 5 the Old Meramec Station Road bridge would be closed for repairs. He stated that there is a telephone cable which goes right through the bridge deck, and it will have to be relocated.

8. REPORTS FROM COMMITTEES

a. Planning and Zoning Commission

1. Minutes of the June 12, 2006 meeting

Alderman Clement advised that at the June 26 meeting, there were three issues discussed. He said the Commission decided to table the Community Wide Trail System Plan because of items missing in the document that was presented to the Commission. He said there was a recommendation from the Historic Review commission to approve a Certificate of Appropriateness for Mr. Kowal, which was tabled, because there are several questions that need to be answered by Mr. Kowal. He advised there was a request from Boxwood Manor to change the Ordinance in regard to additional boulder walls and tie walls, and that was approved, based on additional input from the City Administrator/City Engineer.

b. Historic Review Commission

Alderman Wandishin said the meeting time for the Historic Review commission has been changed to the 3<sup>rd</sup> Monday of each month. He said the next one would be on August 21 at 5:15 p.m.

9. ACTION ON OLD BILLS

- a. BILL # 06-1763 – AN ORDINANCE APPROVING RECORD PLAT, CASH DEPOSIT AGREEMENT, AND LETTER OF CREDIT AGREEMENT FOR ARBOR MEADOWS ADDITION

Alderman Clement read Bill # 06-1763 for the second time, entitled: “AN ORDINANCE APPROVING THE SUBDIVISION OF A PARCEL OF PROPERTY DESCRIBED IN EXHIBIT ‘A’ ATTACHED HERETO AND COMMONLY KNOWN AS ‘ARBOR MEADOWS ADDITION’, WHICH IS LOCATED ON BIG BEND ROAD IN THE CITY OF MANCHESTER, MISSOURI, SUBJECT TO CERTAIN CONDITIONS”, by title only.

Alderman Clement said he believes all necessary documentation has been received, and he believes the City Attorney and City Administrator feel it is appropriate to move forward with a decision. He made the motion that Bill # 06-1763 become Ordinance # 06-1685. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Tullock – aye  
Alderman Diehl – aye  
Alderman Wandishin – aye  
Alderman Ottenad – aye  
Alderman Clement – aye

Mayor Wilson announced the motion passed 5 – 0.

- b. BILL # 06-1764 – AN ORDINANCE APPROVING THE PURCHASE OF FURNITURE FOR THE POLICE DEPARTMENT USING ASSET FORFEITURE FUNDS

Alderman Ottenad read Bill # 06-1764 for the second time, entitled: “AN ORDINANCE AUTHORIZING THE CITY ADMINISTRATOR OF THE CITY OF MANCHESTER TO EXPEND THE SUM OF FIVE THOUSAND, FOUR HUNDRED FIVE DOLLARS (\$5,405.00) FROM ASSET FORFEITURE FUNDS FOR THE PURCHASE OF OFFICE FURNITURE FOR THE POLICE DEPARTMENT, AND TO ISSUE A PURCHASE ORDER TO CORPORATE OFFICE ENVIRONMENTS, INC., THEREFOR”, by title only.

Alderman Ottenad made the motion that Bill # 06-1764 become Ordinance # 06-1686. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Tullock – aye  
Alderman Diehl – aye  
Alderman Wandishin – aye  
Alderman Ottenad – aye  
Alderman Clement – aye

Mayor Wilson announced the motion passed 5 – 0.

- c. BILL # 06-1765 – AN ORDINANCE AMENDING SECTION 110.100 (C) OF THE CODE OF ORDINANCES PERTAINING TO AGENDA PREPARATION

Alderman Tullock read Bill # 06-1765 for the second time, entitled: “AN ORDINANCE AMENDING SECTION 110.100 (C) OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER PERTAINING TO AGENDA PREPARATION”, by title only.

Alderman Tullock made the motion that Bill # 06-1765 become Ordinance # 06-1687. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Diehl – aye  
Alderman Wandishin – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Tullock – aye

Mayor Wilson announced the motion passed 5 – 0.

- d. BILL # 06-1766 – AN ORDINANCE AMENDING SECTION 135.080 OF THE CODE OF ORDINANCES REGARDING COMPETITIVE BIDDING

Alderman Tullock read Bill # 06-1766 for the second time for Alderman Steinbrenner, entitled: “AN ORDINANCE AMENDING SECTION 135.080 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER PERTAINING TO COMPETITIVE BIDDING”, by title only.

Alderman Tullock made the motion that Bill # 06-1766 become Ordinance # 06-1688. The motion was seconded by Alderman Ottenad.

A poll of the Board showed:

Alderman Wandishin – aye  
Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Tullock – aye  
Alderman Diehl – aye

Mayor Wilson announced the motion passed 5 – 0.

- e. BILL # 06-1767 – AN ORDINANCE REPEALING SECTION 200.230 OF THE CODE OF ORDINANCES REGARDING OUTSIDE EMPLOYMENT OF MEMBERS OF THE POLICE DEPARTMENT

Alderman Tullock read Bill # 06-1767 for the second time, entitled: “AN ORDINANCE REPEALING SECTION 200.230 OF THE CODE OF ORDINANCES AND AMENDING SECTION 200.160 OF THE CODE OF ORDINANCES OF THE CITY OF MANCHESTER”, by title only.

Alderman Tullock made the motion that Bill # 06-1767 become Ordinance # 06-1689. The motion was seconded by Alderman Wandishin.

A poll of the Board showed:

Alderman Ottenad – aye  
Alderman Clement – aye  
Alderman Tullock – aye  
Alderman Diehl – aye  
Alderman Wandishin – aye

Mayor Wilson announced the motion passed 5 – 0.

#### 10. INTRODUCTION OF NEW BILLS

##### a. BILL APPOINTING A FINANCE DIRECTOR

Alderman Ottenad introduced Bill # 06-1768, entitled: “AN ORDINANCE APPOINTING MICHELLE DEPEW AS THE DIRECTOR OF FINANCE FOR THE CITY OF MANCHESTER AND ESTABLISHING THE TERMS AND CONDITIONS OF SAID EMPLOYMENT,” by title only.

Alderman Ottenad asked if there were any other separate letters or agreements that are not part of this Ordinance with regard to this appointment, and City Administrator Ed Blattner said there were no separate agreements; what is seen is all there is.

Alderman Ottenad stated that emergency legislation had been requested. She made a motion for approval of emergency legislation. The motion was seconded by Alderman Clement and carried unanimously.

Alderman Ottenad read Bill # 06-1768 for the second time, entitled: “AN ORDINANCE APPOINTING MICHELLE DEPEW AS THE DIRECTOR OF FINANCE FOR THE CITY OF MANCHESTER AND ESTABLISHING THE TERMS AND CONDITIONS OF SAID EMPLOYMENT,” by title only.

Alderman Ottenad made the motion that Bill # 06-1768 become Ordinance # 06-1690. The motion was seconded by Alderman Clement.

A poll of the Board showed:

Alderman Clement – aye  
Alderman Tullock – aye  
Alderman Diehl – aye  
Alderman Wandishin – aye  
Alderman Ottenad – aye

Mayor Wilson announced the motion passed 5 – 0.

At this point, the Ordinance was signed as required, and Michelle DePew took the Oath of Office as Finance Director.

b.      **RESOLUTION ADOPTING THE OPERATION AND MAINTENANCE  
PROGRAM FOR THE PREVENTION AND REDUCTION OF POLLUTION  
IN STORM WATER RUNOFF FROM CITY OPERATIONS**

City Administrator Ed Blattner said that this document has been in the making for over a year. He said this is the model of operations for all municipalities throughout the St. Louis metropolitan area; they are part of the Phase II permit program with the Metropolitan Sewer District being the overseer of the program. He advised that this a Handbook that when adopted will basically conduct the Public Works Department and the Parks and Recreation Department operations on a daily basis to try to minimize the pollution of storm water in work practices and try to recycle and be environmentally responsible. He said there are other cities that are a part of this; a listing has been provided to the elected officials, and those cities are required to adopt something like this plan or very close to it.

Alderman Tullock introduced Resolution # 06-0195, entitled: “A RESOLUTION ADOPTING THE OPERATION AND MAINTENANCE PROGRAM FOR THE PREVENTION AND REDUCTION OF POLLUTION IN STORM WATER RUNOFF FROM MUNICIPAL OPERATIONS WITHIN THE CITY OF MANCHESTER,” by title only.

Alderman Tullock made the motion that the Board of Aldermen adopt the Resolution. The motion was seconded by Alderman Wandishin and carried unanimously.

c.      **BILL AUTHORIZING THE MAYOR TO EXECUTE A CERTIFIED LOCAL  
GOVERNMENT APPLICATION**

Alderman Wandishin introduced Bill # 06-1769, entitled: “AN ORDINANCE AUTHORIZING THE MAYOR OF THE CITY OF MANCHESTER TO EXECUTE A LOCAL GOVERNMENT CERTIFICATION AGREEMENT WITH THE STATE OF MISSOURI’S STATE HISTORIC PRESERVATION OFFICE,” by title only.

No further action at this time.

d.      **BILL AMENDING THE CODE OF ORDINANCES REGARDING PASSING BAD  
CHECKS OR FRAUDULENT USE OF CREDIT OR DEBIT CARDS**

Alderman Clement introduced Bill # 06-1770, entitled: “AN ORDINANCE AMENDING THE CITY OF MANCHESTER CODE OF ORDINANCES RELATING TO A PROHIBITION OF FRAUDULENT USE OF A CREDIT OR DEBIT DEVICE AND PASSING OF BAD CHECKS”, by title only.

Attorney Gunn clarified that this was an item omitted from the new Code. He said the language in this Ordinance is a little more polished, but it is the same premise as was in the old Code.

No further action at this time.

11. MISCELLANEOUS

a. Comments from the Public

There were no comments from the public.

Mayor Wilson thanked City Clerk Ruth Baker and Systems Administrator Ed Skaggs for their work in preparing the slides honoring Strothkamp Brothers.

Alderman Tullock expressed concern about the service of IESI. He said he understands that the trash collector had decided to clean out his truck, and he swept everything in the street. He used the resident's trash can to sweep it up and then dump it back in the truck. He said a big mess of garbage was left on the road also. He said the smell of the trash can was horrible and the resident was upset.

Alderman Ottenad said she had complaints about the trash trucks also, and she suggested this be added to the list of discussion items for Work Sessions. She said that in Ward Two, the trash trucks are not emptying all the trash; they are taking some of the trash bags and leaving some.

Alderman Diehl also addressed problems which had happened recently with trash service. He said one of the trash collectors was rude; there was a confrontation with one of the Ward Three residents. He said the situation has been resolved, however.

Alderman Tullock said he wanted to recognize that one of the Public Works staff took the resident's trash can and cleaned it out, and the homeowner was most appreciative.

12. ADJOURNMENT

At 8:13 p.m., there being no further business, Alderman Tullock made the motion to adjourn. The motion was seconded by Alderman Clement and carried unanimously.

The meeting was adjourned at 8:13 p.m.

Respectfully submitted,

Ruth E. Baker, City Clerk